

Annual Report, 2004

**Swedish International Biodiversity
Programme, SwedBio**

**A Sida-funded programme at the Swedish
Biodiversity Centre**

April, 2005

ACRONYMS

ABN	Africa Biodiversity Network
BAP-DEV	Biodiversity Action Plan – Development Cooperation
BD	Biodiversity
CBD	Convention on Biological Diversity
CBDC	Community Biodiversity development and Conservation (programme)
CEMUS	Centre for
COP	Conference of the Parties
DNRE	Sida's Department for Natural Resources and the Environment
EEU	Environmental Economics Unit
EI	Equator Initiative
EIA	Environment Impact Assessment
ETCGroup	Erosion, Technology, Concentration Group
EU	European Union
FAO	Food and Agriculture Organisation
FPP	Forest Peoples Programme
GEF	Global Environment Facility
GRAIN	Genetic Resources Action International
ICRAF	World Agroforestry Center
IIED	International Institute for Environment and Development
IP	Indigenous Peoples
IPGRI	International Plant Genetics Resources Institute
IUCN	World Conservation Union
MA	Millenium Ecosystem Assessment
NGO	Non Governmental Organisation
PRSP	Poverty Reduction Strategy Paper
SCBD	Secretariat for the Convention on Biological Diversity
SSNC	Swedish Society for Nature Conservation
TWN	Third World Network
UNDP	United Nations Development Programme
UNFF	United Nations Forest Forum
WWF-MPO	WWF's Macroeconomics for Sustainable Development Programme Office

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0. Introduction and summary

This annual report for 2004 contains a follow-up of activities and results for 2004. It includes reporting on both activities undertaken by the SwedBio staff and the utilisation of the funds available for financial support to biodiversity-related activities, projects and programmes in the South within SwedBio's so called "Collaborative programme"¹. No analysis of impact (e.g. relevance and achievements for poverty alleviation etc) is included here since the general programme report from SwedBio's first phase – covering the period October 2002 – December 2004 focuses specifically on broader outcomes, impact and lessons learned of the first phase.

Key high-lights and achievements under each component include:

Supporting activities and projects in the South:

- The collaborative programme was broadened (in number of issues covered) and expanded (in number of organisations and initiatives supported).
- SwedBio staff participated in several international policy processes, including in particular the 7th Conference of the Parties to the Convention on Biological Diversity, February 2004 in Malaysia.

Capacity building for biodiversity integration within Swedish development cooperation

- An orientation paper on linkages between land consolidation & biodiversity was commissioned on request from Sida.
- Two information seminars were held for Sida's management, one with Sida's Director-General and one with Sida's management group, and a number of other presentations at Sida were made.
- Specific in-puts and comments were provided to Sida and the Swedish Government on a number of occasions.

Capacity building and collaboration in Sweden

- SwedBio provided substantial in-puts to organising two conferences on Food security & Biodiversity, which were held in Stockholm (14/10) and Uppsala (15/10).
- SwedBio participated in the editorial committee for IRDC Currents, and e.g. identified and elicited a number of articles for the thematic issue on "Food systems and biodiversity" (November 2004).

Planning, reporting and administration

- A three year plan for SwedBio phase II was developed.
- Narrative and financial reports were prepared.

The total costs of SwedBio during 2005 was about 2,9 million (see Annex 1), of which staff salaries constituted the largest item.

Table 1 shows how SwedBio prioritised and used its available staff time (two full time programme officer positions) during 2004. Less time than anticipated was spent on integration work at Sida (see 1.1, 2.1 and 2.2 in Table 1), whilst considerably more time than anticipated was spent on interacting with Swedish actors and networks in different ways (see

¹ The activities and work programme of SwedBio are financed by Sida through two main agreements: a) support to SwedBio's core budget, and b) support to biodiversity capacity building in developing countries (the collaborative programme).

3. in Table 1). Planning and reporting also took more time than envisaged, the main reason being time spent on developing the three-year plan for SwedBio phase 2.

TABLE 1. Planned and actual prioritisation of activities		
Activity	Time planned	Time spent
1. Supporting activities and projects in the South	57%	50%
1.1 Collaborative programme	30%	33%
1.2 Help-desk function to Sida	12%	3%
1.3 Policy and strategy development	15%	13%
2. Capacity building for biodiversity integration within Swedish dev. cooperation	18%	10%
2.1 Further development of tools and guidelines	8%	3%
2.2 Information and training	5%	1,5%
2.3 Support to Swedish Government	5%	5,5%
3. Capacity building and collaboration in Sweden	15%	23,5%
3.1 Organizing seminars & workshops	4%	7%
3.2 Participating in relevant Swedish workshops	3%	2%
3.3 Regular up-dating of SwedBio home page, and contributions to newsletters in Sweden	2%	3%
3.4 Invitation area for biodiversity research at SAREC	2%	3,5%
3.5 Contacts with Swedish organisations	4%	8%
4. Planning & reporting²	10%	16,5%
TOTAL	100%	100%

² In addition, SwedBio has 75% of a full time position that works with administration and economical follow-up

1. Supporting activities and projects in the South

The following main areas of activity were planned for 2004:

- Support to strategic biodiversity initiatives and capacity building in developing countries (“collaborative programme”).
- Continue the strategic development of SwedBio and its collaborative programme, including active participation in international policy- and methods development on biodiversity management for local livelihoods and poverty alleviation.
- Back-stopping and advice to Sida during planning and follow-up of Sida-supported projects, programmes, plans and policies (including sector support programmes and country strategies). Note that these activities are reported under section 2, to provide a full overview of work with biodiversity integration at Sida.

1.1 Support to biodiversity capacity building in developing countries (“collaborative programme”)

SwedBio receives funds for the collaborative programme from two sources at Sida: a) from the global environment vote (a three year agreement 2003-2005 for in total 45 mSEK), and b) annually approved allocation of 2-2,5 mSEK from Sida´s so called “multi-vote”. Annex 2 provides a financial overview. The funds from the so called “multi-vote” have been disbursed to almost 100%. Disbursement rates from the Sida-allocation from the Environmental Vote were lower than anticipated in the 2004-budget, and there is a carry-over from 2004 to 2005.

Programme collaborations: Most of the long-term (two years or more) programme collaborations are in the range of 1mSEK-2 mSEK annually. During 2004, three of the initiatives “inherited” were renewed (GRAIN, TWN and ABN/GAIA), and three new long-term collaborations (FPP, GAIA/ABN, Tebtebba³, Birdlife International) were identified. In addition, two smaller (less than SEK 400,000/year) two-year projects are supported that focus specifically on linkages between poverty alleviation and biodiversity (EI/IIED, and WWF/MPO). The contents and scope were this way broadened, and aspects such as collaborative (or community) management of biodiversity-rich areas, rights and roles of indigenous peoples, importance of ecosystem services, and policy development and planning for addressing poverty-biodiversity linkages were more directly addressed. The added initiatives also mean that there has been a broadening of scope from the earlier focus on genetic resources and agricultural production systems to include biodiversity management in primarily forestry, wetlands and coastal ecosystems.

An evaluation of TWN was completed, and an evaluation of ETC group initiated. See Annex 3 for results from each of the supported initiative

Studies and workshops: Short-term support was provided to a) awareness raising (e.g. Earth Report documentaries from some of the Millenium Ecosystem Assessment (MA) national case studies), b) Southern participation in general workshops related to biodiversity management and poverty reduction, including (e.g. the MA workshop, APRN-workshop, indigenous participation in WCC etc), c) a one-year project on legal issues around GM crops in centres of origins (SPDA), and d) provided seed money for three initiatives around indigenous peoples, sustainable management of biodiversity, and rights – including rights to

³ Supported through the so called “multi-vote”

maintain cultural diversity (IKAP, Ixacavaa, and Mapuche). See summary of results in Annex 3.

Support to CBD-capacity building participation in international biodiversity processes: The “multi-vote” allocation to SwedBio from Sida was utilised to support processes of relevance to biodiversity, and focussed primarily on supporting a fuller and more meaningful participation and engagement from civil society in key international meetings, events and processes. Priority was given to supporting involvement and participation of NGOs, indigenous groups and local communities in COP7 to the Convention on Biological Diversity (CBD) in Malaysia February 2004. Support was also given to civil society participation at the UN Forum and Forest, and at the UN Indigenous Forum.

A clear outcome of this support was that IPs NGOs and local communities became much more visible in these meetings (particularly so during COP7 to the CBD). View points from civil society in the South were also influencing the discussions, and resulted in several cases in changed statements and wording, of a sizable number of decisions. See detailed examples in Annex 3.

It can also be noted that:

- Poverty alleviation and local rights – and their linkages to biodiversity - are fundamental aspects within basically all supported initiatives and activities.
- The “portfolio” has been broadened and expanded during 2004, and now includes a fairly diverse range of initiatives.
- SwedBio staff on several occasions (e.g. during COP7 in Malaysia in February, and field trip to Thailand including participation in IUCN:s World Conservation Congress in November etc) had opportunity to follow-up and discuss directly with the supported organisations.
- SwedBio encouraged the following aspects to be more comprehensively addressed within the programme collaborations: gender aspects, clearer inclusion of eco-system services, and education & dissemination (including working with children).

1.2 Continue the strategic development of SwedBio and its collaborative programme, including actively following the international policy and methods development

Three different types of activities were planned under this heading.

1. Inventory of biodiversity-related projects at Sida: The inventory was initiated during 2003, and continued during 2004. It is expected to be completed during the first half of 2005.

2. Develop criteria for the collaborative programme: Criteria for the collaborative programme were developed and incorporated in the new three-year plan for SwedBio 2005-2007.

3. International dialogue: To maintain and update its competence and knowledge regarding all relevant aspects of biodiversity management SwedBio is actively following the international policy and methods development in various international fora. This has included:

- Contacts with UNDP, particularly the biodiversity and poverty alleviation adviser and the Equator Initiative (and providing some financial support to “community space” initiatives

organised by Equator Initiative e.g. at COP7 to the CBD), and with some bilateral donors (e.g. GTZ/BMZ, DGIS).

- Participating in international meetings, e.g. the 7th Conference of the Parties to the Convention on Biological Diversity, EU working group, visit to FAO, World Conservation Congress etc (see Box 1).
- Contacts with CIFOR (mainly on biodiversity, forests and health) and ICRAF, as well as with IIED and IUCN.
- Participating in an EU working group on biodiversity in development cooperation.
- Regular contacts with other Swedes involved in different international biodiversity-processes.

In addition, SwedBio also participated in relevant workshops and conferences in Sweden (see 3.2).

Box 1. Meetings attended (details are provided in the attached travel reports)

- ***The 7th Conference of the Parties to the Convention of Biological Diversity, February 2004, in Kuala Lumpur, Malaysia.*** All three SwedBio programme officers participated in the Swedish delegation. The following issues in particular were followed by SwedBio: 8j (traditional knowledge and indigenous peoples); Communication, Education & Awareness, ABS, Sustainable Use, the Strategic Plan (including global targets and indicators) and linkages to the MDGs and WSSD-processes; and Technology transfer. COP/ also provided an excellent opportunity to network with a large number of organisations and people. SwedBio further provided support to a number of initiatives regarding strengthened NGO, community and IP-participation at the meeting (see Annex 3). Travel report in Swedish (Annex 4a).
- ***"Bridging scales and epistemologies: Linking Local Knowledge and Global Science in Multi-Scale Assessments" in Alexandria 17 - 20 March 2004.*** Marie Byström participated in this international conference organised by Millennium Ecosystem Assessment and supported by SwedBio (SwedBio funds covered costs of 44 participants from developing countries out of a total of 215 participants). The conference gathered researchers, indigenous people and decision makers from all continents to discuss and develop forms for learning and exchange of knowledge on human-ecosystem interactions between different knowledge systems (ways of knowing and understanding the world), different scientific disciplines and different scales of study. The exchange during the conference was very productive, and the outcome is expected to lead to strengthened collaboration between researchers, policy developers and indigenous and local communities. The proceedings from the conference are found at <http://www.millenniumassessment.org/en/About.Meetings.Bridging.Proceedings.aspx> . A book with lessons from the conference will be published 2006 by Island University Press.
- ***Working Group 4 on the Biodiversity Action Plan – Economic and Development Cooperation (BAP-EDC), meeting in Brussels 31 March.*** Maria Berlekom participated in this one day meeting to discuss an evaluation undertaken on the BAP-EDC. The meeting also discussed the preparations for the up-coming so called "Malahide-meeting" to be organised by the Irish presidency in May 2005. Travel report in Swedish (Annex 4b)
- ***Visit to South Africa and Botswana:*** Marie Byström visited South Africa and Botswana for an assignment outside SwedBio. This gave an opportunity to establish contacts for SwedBio with some of the actors concerned with biodiversity and poverty alleviation in the region. Visits were made *inter alia* to: the Swedish Embassy in Botswana, SADC Secretariat (Environment Officer), the GEF-supported SADC Regional Biodiversity Support Programme in Gaborone, SADC's Regional Environmental Education Programme, and Rhodes University. There was considerable interest for future contacts and collaboration with SwedBio among all the above mentioned organisations.

- **Visits to FAO and IPGRI, Rome, 27-30 October.** Maria Berlekom, Karin Gerhardt, Sonja Jansson and Jens Weibull participated in the trip. The purpose was to meet and exchange views with staff from the International Plant Genetic Resources Institute (IPGRI) and the Food and Agriculture Organisation (FAO), as part of SwedBio's engagement in international dialogue and to keep up-dated with international methods- and policy development related to SwedBio's mandate and work. Travel report in English (Annex 4d)
- **Participation in three international workshops (including IUCN World Conservation Congress), and dialogue and programme follow-up with a number of SwedBio partners, 9-23 November 2004, Thailand.** Maria Berlekom participated in the IUCN-meeting, a workshop with IPs on Free & Prior Informed Consent, and a Regional (Asian) workshop on ethnic minorities and globalisation in Chiang Mai, including village field trip. Travel report in English (Annex 4e).

2. Capacity building for integration of biodiversity issues in Swedish development cooperation

Three main areas of activity were identified for 2004:

- Working with development of methods, tools and guidelines (see 2.1).
- Contributing to further information to and training of Sida staff in Stockholm and at the embassies (see 2.2).
- Supporting Sida with providing advice to the Swedish government on issues related to international agreements and processes of relevance for biodiversity management (see 2.4).

Backstopping and advice provided to Sida (originally planned under “Supporting activities and projects in the South”) is also reported here to provide a more comprehensive overview of the interaction with Sida (see 2.3).

2.1 Continue development of methods, tools and guidelines for biodiversity integration at Sida

- Depending on interest from the respective programmes SwedBio was prepared to undertake follow-up work during 2004 in relation to the three earlier (from 1999/2000) case studies on biodiversity integration (Zambia, Orissa/India and Vietnam). Tentative discussions about seed supply systems within the Agriculture Support Programme (ASP), Zambia, has been held with both the consultancy company (Ramboll Natura) providing technical assistance, and staff from Sida (HQ and the RDD), but nothing specific has been decided.
- An “orientation paper” on impact of land consolidation on biodiversity was commissioned by Sida-DNRE, and undertaken for SwedBio by a consultant. Two staff members from CBM and one from SwedBio/CBM functioned as an advisory group. A draft was presented in December and discussed at Sida-DNRE 14 December.

2.2 Information and training at Sida

- A communication strategy has been developed as planned and has been incorporated in SwedBio’s new three-year (2005-2007) plan.
- Shorter fact sheets (in Swedish primarily) on different aspects of biodiversity and poverty alleviation are under development and will be completed during the first part of 2005.
- Formal presentations to Sida-staff has been held on a few occasions, including a half-day seminar about SwedBio with Sida’s Director-General, a presentation to Sida-DNRE’s Strategic Advisory Group, a presentation to Sida’s Management Group, and discussions with Sida-DNRE marine and forestry staff.

2.3 Back-stopping and advice to Sida on biodiversity integration in specific cases

A key area of work for SwedBio is to support integration of relevant biodiversity aspects within projects and programmes supported through Swedish development cooperation and in Sida’s work. Table 2 gives an overview of comments and in-puts provided to Sida during 2004. It can be noted that less time than anticipated (see 1.2 in Table 1) was spent on functioning as a help-desk. However, the SwedBio in-puts regarding the special Sida-SAREC so called “invitation-area” for Swedish researchers to apply for support to research on

biodiversity-livelihoods linkages should also be taken into account in this context (see 3.4 in Table 1, and 3.4 below).

SwedBio and EEU in Gothenburg continued the collaboration that was initiated during 2003, and SwedBio provided in-puts to e.g. the environmental fact sheet for Tanzania (that was prepared by EEU as an in-put to the Swedish country strategy process for Tanzania). SwedBio also collaborated with the EIA help desk at SLU.

What	Requested by	Comment
Comments on two biodiversity-related EC-proposals for China	Sida's Environment Policy Division	
Inputs to discussions on IUCN, participation in Swedish IUCN committee meetings etc	Sida-DNRE	
Tentative in-puts/comments on a planned large scale plantation of exotics (support from INEC) in Malonda, Mozambique	EIA-centre	
Facilitating comments from international NGOs on SEI's report to Sida on "Bio-technology report..."	SAREC	
Providing back ground material to Sida for official comments ("remissyttrande") by Sida to the Ministry of Environment on the proposed text for a 16 th Swedish Environmental Quality objective on biodiversity	Sida's Environment Policy Division	
In-put on biodiversity to environmental fact sheet for Tanzania (as back ground material for country strategy process)	The EEU Unit, Gothenburg University (for Sida)	In-put was provided in a dialogue with EEU, Sida and SEI
Comments on biodiversity aspects for environmental fact-sheet to the SE Asia regional strategy under development	The EEU, Gothenburg University (for Sida)	
Information folder on environmental conventions	Sida's Environment Policy Division (and Ministry of Environment)	Editing/commenting on biodiversity-related examples
"Land consolidation and BD"	Sida-DNRE	See 2.1 below

2.4 Interaction with the Swedish Government

SwedBio provided advice and in-puts to the Swedish government on a number of occasions during 2003 (see Table 3), in three main areas: a) assisting Sida with BD-related reporting to the Government, b) directly supporting an international BD-related process, and c) providing comments on GEF-proposals.

Table 3. Interactions with Swedish government 2004	
What	Requested by
<p>1. Assisting Sida with BD-reporting to the Government</p> <ul style="list-style-type: none"> • Providing inputs related to development cooperation into the Swedish third CBD national report to the SCBD. 	Sida-DNRE/ Environment Policy Unit
<p>2. Support/comments/participation regarding international biodiversity-related meetings/processes/conventions</p> <ul style="list-style-type: none"> • Participation in CoP7 (see Box 1 and 3.5) • Commenting on selected COP7-documenta prior to COP7 • Participating in initial preparatory meetings for COP7 • EU BAP-EDC meeting - technical meeting regarding biodiversity in EU development cooperation (see Box 1) 	<p>Ministry of Environment MoE MoE SEPA/, Sida-DNRE/ Environment Policy Unit</p>
<p>3. Other</p> <ul style="list-style-type: none"> • Commenting on GEF-proposals up for approval/discussion by the GEF-board - 9 proposals commented on in May 2004 • 16th environmental quality objective – comments and in-puts directly to the MoE (particularly on international aspects, but also generally) • Providing comments on draft text on biodiversity for the Result Report (“resultatskrivelsen”) of the Swedish Policy on Global Development. • Assisting the Swedish FAO committee in arranging a conference on Food Security and Biodiversity (see 3.1) 	<p>Ministry of Foreign Affairs MoE MoE Swedish FAO committee/Min. of Agriculture and Consumer Affairs</p>

3. Capacity building of and collaboration with Swedish actors and organisations

The following main areas of activities were planned for 2004:

- Initiate and/or collaborate with Swedish actors to organise relevant workshops in Sweden.
- Participate in relevant Swedish seminars/workshops.
- Information, including continuous updating of the SwedBio homepage.
- Initiate and develop an “invitation area” at Sida’s research council on the role of biodiversity products and services for local livelihoods and poverty alleviation.
- Continuous dialogue with relevant Swedish organisations.

3.1 Organising seminars/workshops

SwedBio experiences a fairly large interest in and demand for giving presentations and/or co-organising seminars and workshops. However, generally SwedBio has avoided taking the lead role as organiser, and has primarily e.g. contributed to specific topics/sessions, or has provided contacts to southern resources persons. The main exception is the two “Food Security and Biodiversity-events” in October 2004, where SwedBio has taken the lead role as organiser. The workshops are held to focus on the annual food security –day (an annual event organised by FAO to commemorate the initiation of FAO)

SwedBio was asked to engage in this work by the Environmental Policy Unit at Sida. Two events were organised – one in Stockholm 14/10, under the umbrella of the Swedish FAO committee, and one at SLU 15/10 jointly organised with e.g. CEMUS etc. SwedBio was involved in the planning since May. To assist with this work an external consultant (Peter Einarsson) was contracted. SwedBio further contributed financially, e.g. covering the costs for lecturers from third world countries.

SwedBio has also been involved in organising - or giving lectures – at a number smaller workshops and events (see Table 4).

What and when	In collaboration with	No of participants
Presentation of SwedBio at “Vetenskapliga rådet för Biologisk Mångfald”, 16/1 (presentation by Maria Be.)		Approx. 15
“Hållbar utveckling och biologisk mångfald”, lecture in Uppsala 4/5 (by Maria Be.)	SDS	Approx. 50
“Biodiversity and food security” lecture for 10 credit point course in Development Studies, SLU, 26/2 (lecture by Marie By.)	Dep of Rural Development Studies, SLU	Approx 40
Lecture on access, benefit-sharing and the CBD in international training programme on Genetic resources and intellectual property rights: Pathways for Development 11/5 (l by Marie By).	CBM and Swalöf-Weibull	26
“Biodiversity assessment in EIA”, lecture in	Ramboll Natura for Sida	26

international training programme on EIA,, 9/6 (by Marie By.)		
Organising two short seminars on cultural aspects of biodiversity from a development perspective, by David Abram, 7/9	SLU Omvärld, SDS, CEMUS	Approx. 45 plus 80
Lecture on biodiversity and local management at Södertörn´s Högskola (by Maria Be.)		Approx 30 students
Organising conference on “Mat, makt och mångfald” - 14/10 in Stockholm	Swedish FAO-Committee and Ministry of Agriculture & Consumer Affairs	Approx. 100
Organising conference on “Biodiversity and food security – who has the power” - 15/10	CEMUS, SLU Omvärld, CUL	Approx. 40

Note that two of the occasions were during international training courses for government officials and professionals from developing countries (on “access and benefit-sharing and the CBD” in a training programme on genetic resources and intellectual property rights, and on “biodiversity assessment in EIA” in an international training programme on EIA). While these lectures were part of the integration of biodiversity aspects in Swedish international development cooperation and not part of capacity building in Sweden, they have been included above for ease of reference.

3.2 Participation in other workshops in Sweden

SwedBio participated in a number of workshops organised in Sweden (see Table 5). This contributed to the development of networks and contacts in Sweden, and provided additional opportunities for keeping up-dated on different topics related to biodiversity management.

Topic	Organiser
• Annual Flora and Fauna conservation conference (April) Uppsala	Swedish Species Information centre
• “Food Security, Modern Technology and the South”, conference (24 August,) Stockholm	Royal Swedish Academy of Agriculture and Forestry
• BioEARN, Uppsala	SEI and
• 2010-research (6-7 December), Södertörn University	Vetenskapliga rådet

3.3 Information and media

As a complement to the workshops organised in Sweden, SwedBio has continued to disseminate information in Sweden on the role of biodiversity for local livelihoods and poverty alleviation in developing countries. This has included:

- Updating of the SwedBio homepage.
- Identifying authors and eliciting articles on “biodiversity and food security” for a thematic issue of IRDC Currents.

- Identify authors and articles for a thematic international issue of 'Biodiverse' (CBMs newsletter).

3.4 Supporting Swedish research on biodiversity for local livelihoods and poverty alleviation in developing countries

During 2004, a special invitation area through SAREC for Swedish research on biodiversity and local livelihoods was initiated. The funding will (at least initially) be provided by SwedBio (1 million SEK /year). Twelve biodiversity-related proposals were received, and reviewed by (among others) SwedBio. Three proposals were eventually approved by SAREC for funding. An additional two received planning grants.

3.5 Dialogue and exchange of experience with Swedish organisations

SwedBio continued regular contacts and exchange with a number of Swedish organisations, e.g. Swedish Society for Nature Conservation (SSNC), Seminar for Development Studies at Uppsala University (SDS), Center for studies on environment and development (CEMUS) at Uppsala University and SLU.

SwedBio was also involved in a number of activities at CBM and consciously strived to involve CBM-staff in SwedBio activities. This has included:

- Regular participation in CBM staff meetings, and in a one-week field trip (in May) to Romania).
- One CBM-staff (Malin Almstedt) accompanied Marie Byström to the Millenium Ecosystem Assessment (MA) workshop on “Bridging Scales and Epistemologies”, in Alexandria in March.
- One CBM-staff member (Håkan Tunon) participated in IIEDs workshop on “Traditional Knowledge” in May in London.
- Providing in-puts and comments to the planned CBM MSc programme on Biodiversity management.
- Providing in-puts and comments to the review of biodiversity in EIA made by CBM for the Swedish Government (Marie Byström).
- One SwedBio-staff (Karin Gerhardt) accompanied Malin Almstedt to Oslo on a CATIE-workshop in September, regarding international cooperation on Biodiversity and CBM’s international MSc Programme on biodiversity.

4. Planning, reporting and administration

The following plans and reports were produced (or completed) by SwedBio during 2004:

- Annual Reports (financial and narrative) for 2003
- Six-month (January-June 2004) financial report
- 9-month narrative report for January-October 2004.
- Reports from international travels
- Three year plan for SwedBio phase 2, 2005-2007, including an analytical report on main achievements and lessons learned during the period October 2002 – August 2004.

Six Steering Group meetings were held and protocols are available. Decision-making and administrative routines were improved.

The following staff worked at SwedBio during 2004:

Maria Berlekom, Programme Coordinator	100%
Marie Byström, Programme Officer	60%
Karin Gerhardt, Programme Officer	50%
Sonja Jansson, Administration Officer	43%
Line Boberg, Information Assistant	30% Jan-June
Klara Jacobsson	35% Oct-Dec